

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The National Assessment and Accreditation Council advocates the establishment of Internal Quality Assurance cell (IQAC) by all the accredited institutions as a post accreditation quality sustenance activity. After the first assessment, wherein the college was accredited at the A level and Institutional score of 86.50, Internal Quality Assurance Cell (IQAC) was established on 28-08-2014 as per the guidelines of the NAAC. Prior to this date, the college worked on the advice and recommendation of the Advisory Council of the college and there was a committee with NCTE & NAAC Coordinator to prepare Annual Quality Assurance Report.

### **OBJECTIVE**

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To set a national bench mark for high quality teacher education and research in the light of NCFTE 2009.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.
- To upgrade the existing Human resources and physical infrastructure.
- To promote innovative practices in the field of teacher education and research.

### **FUNCTIONS**

1. Development and application of quality benchmarks for various academic and administrative activities of the institution.

2. Creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge, skills and technology for participatory teaching and learning process.
3. Arrangement for feedback response and analysis from students, parents and other stakeholders on quality-related institutional processes.
4. Dissemination of information on various quality parameters of teacher education.
5. Organization of inter and intra institutional workshops, seminars and conferences for continuous enhancement of quality.
6. Documentation of the reports of various programmes/activities undertaken by the institution leading to quality improvement.
7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices in the field of teacher education and research.
8. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
9. Development of Quality Culture in the institution.
10. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
11. Preparing and implementing Institutional Calendar of Academic and Co-Curricular activities.

## **CONTRIBUTION**

- Organizing more seminars/ workshops in various disciplines and interdisciplinary areas.
- Continuous monitoring of students' performance and providing feedback to their parents / guardians.

- Up gradation and Installation of more computers, LCD projectors, digital podiums, interactive boards and other ICT facilities.
- Taking steps to improve students' attendance and active participation in class.
- Organizing educational trips.
- Functional Alumni Association.
- Proactive Anti-ragging and anti-sexual Harassment Cell.
- Providing more facilities for differently-abled students and staff.
- Organizing placement activities and interviews.
- Ensuring strict discipline.
- Motivate students towards community service through NCC/ NSS.
- To take steps for redressal of the students and the faculty problems.
- To boost extension activities through different societies.

### **QUALITY ASSURANCE**

- Imparting education and orientation for all round development of the students by implementing university approved curriculum.
- Continual up gradation of facilities and human resources with a commitment to strive for excellence in all aspects of institutional quality management.
- Providing additional inputs to the students which enhance their employability on a global platform.
- Following all university norms, UGC/NAAC/NCTE guidelines, DHE instructions for maintaining standards in teaching-learning processes.

## COMMUNICATIONS

- Through the institutional official website [www.gcechd.nic.in](http://www.gcechd.nic.in)
- Detailed information given in the prospectus.
- Orientation programmes and regular value education assemblies for awareness and sensitization of the students.
- Regular notification.
- Meetings with the Principal, Advisory Council, Sub Committees, teachers, non-teaching staff, students, parents and alumni.

### COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL 2014-15

1.	Dr. (Mrs.) Harsh Batra, Principal	Chairperson
2.	Mr. K.L. Sodhi	Dean
3.	Dr. (Mrs.) Renu Verma	Vice Principal
4.	Dr. Sanjeev Kumar	Member
5.	Dr. Sheojee Singh	Member
6.	Dr. (Mrs.) Punam Bansal	Member
7.	Mr. Arjun Dev	Registrar(Colleges) Chd. Admn
8.	Prof. Sunil Dutt	NITTTR, Sector-26, Chandigarh
9.	Mrs. Anju Gupta	Librarian, Divisional Library, Sector-34 Chandigarh
10.	Mr. Adarsh Malhotra	Superintendent, GCE-20,

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**NAAC REACCREDITATION CYCLE 2 STEERING COMMITTEE**

1.	Dr. Sanjeev Kumar	Coordinator
2.	Dr. Sheojee Singh	Member
3.	Dr. (Mrs.) Punam Bansal	Member
4.	Mrs. Damini	Office Assistant